

AGENDA

PROJECT: Charlottesville Comprehensive Plan Update / Housing Plan / Zoning Rewrite

SUBJECT: Steering Committee Meeting #2

DATE/TIME: April 7, 2020, 5:30-7:30pm (Please join the meeting by 5:15pm, if possible)

LOCATION: Telephone/Videoconference

1. Introductions (All) – 5 mins

2. Update from City Staff – 5 mins

3. Steering Committee Meeting Agenda and Process – 5 mins

- a. Agenda overview
- b. Meeting facilitation and participation process:
 - i. We will be working to ensure we hear from all Steering Committee members on the call.
 - ii. Please use the “raise hand” function to ask questions or type them in the chat box. (See Zoom Instructions for details.)
 - iii. Please keep your phone or microphone muted when you are not speaking, to minimize background disruptions.

4. Update on Schedule and Process to-Date – 5 mins

5. Engagement Process – 20 mins (See attachment)

- a. Proposed process for next few months – including adjustments related to COVID-19 impacts.
- b. Process for summarizing and sharing what we hear.
- c. Discussion questions:
 - i. Is there anything in the process that we outline that you think needs to be re-considered or re-thought?
 - ii. What are the barriers to engaging in the proposed process, and are there ways we should further address them given the limitations on in-person contact?

6. Housing – 70 mins (See attachment)

- a. Housing issues – what we’ve found through data analysis and discussions.
- b. Discussion questions:
 - i. What are the housing issues people are facing in Charlottesville?
 - ii. Why are these issues important for the City?
 - iii. How would you prioritize these issues?
 - iv. What do we need to understand about each issue? Are there additional key data points that should be collected?
- c. Overview of tool evaluation process.
- d. Schedule for completing the housing plan and future meetings.

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7. Wrap Up / Next Steps – 5 mins

- a. We will send a follow-up input form.
- b. We will be looking to schedule another meeting in about 6 weeks.

8. General Comments from Others in Attendance – 5 mins